



# The Episcopal Church of the Atonement

36 Court Street • Westfield, MA • 01085 • (413) 562-5461 • [www.atonementwestfield.net](http://www.atonementwestfield.net)

*Drawn in by Grace • Reaching out in Love*

January 25, 2018

Dear Lay Ministers of Atonement,

Thank you for all you do to make our worship beautiful! On the other side of this page, you will find a list of all of the ministers who are active in this Rota. Tanya Kellogg and I did our best to honor your requests and to schedule ministers an equal number of times and at evenly spaced intervals. Are we perfect? NO! We hope you will forgive our mistakes. Please take a moment to check to see when you are scheduled. If you cannot serve, please contact another member of your group to make a switch.

There are some special notes for Altar Guild, Linen Guild, and Flower Guild on the Rota itself, and they are repeated below. But always feel free to check with Mother Nancy or Deacon Pat if you have any questions. It is an honor to serve God with you in this place!

#### **Flower Guild:**

We welcome Lori Isler, new to the guild, but experienced at arranging flowers! Please note that there are no flowers on the Altar on the Sundays in Lent (February 18 – March 18).

Palm Sunday is March 25. It is nice for a group to get together on the Friday or Saturday before to prepare and arrange the palms. Please decide amongst yourselves what time to meet.

Maundy Thursday is March 29. It is nice to have a couple of small arrangements of flowers on that day, but note that they will be removed immediately following the service.

It is our custom to meet on Saturday before Easter (**March 31 this year**) at 9 am to clean, prepare, and decorate the Church for Easter. The arranged flowers will be used for the Saturday evening service and Sunday morning, along with the potted plants.

#### **Altar Guild:**

We will be using the hangings differently in Lent this year—simply to try something different! For the Sundays in Lent, we will use the purple hangings with the gold and silver embroidery. The only veils will be the ones on the gold angels and the small processional Cross. We will remove the brass Cross and candlesticks and place the iron Cross behind the Altar. We will use the painted wooden candlesticks on the Altar. The acolytes will carry the wooden processional cross, or the small brass Cross, depending on what they can handle.

For Palm Sunday, no Altar Frontal at all! But use the Lenten Array (oatmeal with purple bands) to set up for communion.

For Maundy Thursday, still no frontal, but set up communion in WHITE. It is the custom that any Altar Guild members in the congregation help the priest and deacon to strip the Altar at the end of the service.

It is our custom to meet on Saturday before Easter (**March 31 this year**) at 9 am to clean, prepare, and decorate the Church for Easter. For the Easter Vigil and the whole season of Easter, let's use the gold and white Easter frontal with the blue bands.

Thank you so much for your faithful and hard work!

Nancy+

## Rota of Lay Ministries (Revised 1-15-18)

If you find you cannot make your scheduled time, please try to find a substitute.

### **Acolytes**

Scheduled  
Hailey Beman  
Robert Duval  
Connor Gendron  
Logan Gendron

Jack Harris  
Lyla Harris  
Nancy Mueller  
Eliza Mueller  
Jessica Isler  
Sadie Kocsany  
Lindsay Walsh  
*Substitutes*

*(These folks are trained  
acolytes, but are not  
"Regularly scheduled.")*

*Katherine Houck  
Nariyah Renaud  
Aaron Renaud  
Jackson Renaud  
Leah Thivierge*

### **Altar Guild**

Howard Carney  
JoAnn Florek  
Lesley Frazar  
Tanya Kellogg  
Becky Knotts  
Becky Kreke  
Irene Ring  
Bill Stroud  
Anne Viets  
Linda Zielinski

### **Linens**

Sally Angers  
Dianne Legalos  
Debbie Randzio  
Anne Viets

### **Flower Guild**

Sally Angers  
Tobi & Hailey Beman  
Marie Cassetta  
Lori Isler

Tanya Kellogg  
Helen Mahler  
Donna Tatlock-Calkins  
Jane Wensley

### **Eucharistic Ministers**

#### **\*also Reader**

Sally Angers  
\*Howard Carney  
\*Lois Coffey  
\*Sue Cole  
\*Kathy DeJean  
\*Robert Duval  
Dottie Noe  
\*Candy Oyler  
\*Debbie Randzio  
Tom Walsh

#### **Ushers 10 am**

Steve Adams  
Howard Carney  
Tony Gendron  
Mark Mueller  
Dottie Noe  
Al Randzio  
Chris Steger  
Marcia Walsh  
Tom Walsh

#### **Readers, 10 am**

**\*also EM**  
Suzanna Adams  
Scott Bailey  
Hailey Beman  
\*Howard Carney  
Lyn Casey  
\*Lois Coffey  
\*Sue Cole  
\*Kathy DeJean  
Sherrie Denison  
Stephanie Harris  
Bill Hensley  
Mary Hull  
Seth Kellogg  
Tanya Kellogg  
Anita MacDonald

Karen Newman  
\*Candy Oyler  
\*Debbie Randzio  
Donna Tatlock-Calkins  
Rennata Tropeano

### **Counters**

Sally Angers  
Sue Cole  
Chris Davis  
Kathy DeJean  
Gene Giacometti  
Margo Halton  
Tom Krok  
Anita MacDonald  
Jan Parks  
Carmel Steger

#### **Readers, 8am**

Scott Bailey  
Debbie Bruno  
Kathy DeJean  
Rita Hannigan  
Anne Viets

#### **Ushers, 8am**

Sarah Beard  
Debbie Bruno  
Shirley Page  
Irene Ring  
Linda Zielinski  
Anne Viets

### **Please note:**

If you need a substitute on any given Sunday, this is a good place to start. If you do not have a Parish Directory, call Laura Smith, our Parish Administrator, at 562-5461 and she will see that you get one.

# **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

Sunday, February 4, 2018  
Fifth Sunday after the Epiphany  
Color: Green

## **MORNING PRAYER**

Altar Guild: Linda Zielinski, Howard Carney -  
MORNING PRAYER: check candles please, no Holy  
Eucharist  
Flower Guild: Sally Angers, Tanya Kellogg

8:00 am  
Lector: Rita Hannigan  
Psalmist: Ginny Hebert  
Ushers: Linda Zielinski, Shirley Page

10:00 am  
Lector 1: Debbie Randzio  
Lector 2: Suzanna Adams  
Lector 3: Scott Bailey  
Acolyte: Robert Duval  
Ushers: Al Randzio, Steve Adams  
Counters: Sally Angers, Kathy DeJean  
Children's Chapel: Katie Bailey

Sunday, February 11, 2018  
Last Sunday after the Epiphany  
Color: White

Altar Guild: Bill Stroud, Tanya Kellogg  
Linens: Debbie Randzio  
Flower Guild: Donna Tatlock-Calkins, Lori Isler

8:00 am  
Lector: Anne Viets  
Psalmist: Shirley Page  
Ushers: Debbie Bruno

10:00 am  
Eucharistic Minister 1: Sally Angers  
Eucharistic Minister 2: Lois Coffey  
Lector 1: Lyn Casey  
Lector 2: Lois Coffey  
Acolytes: Jack Harris, Lyla Harris, Nancy Mueller  
Ushers: Mark Mueller, Howard Carney  
Counters: Anita MacDonald, Chris Davis  
Children's Chapel: Becky Kreke

## **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

ASH WEDNESDAY  
February 14, 2018  
Color: Purple

Altar Guild: Bill Stroud, Tanya Kellogg  
Linens: Sally Angers  
Flower Guild: No flowers in Lent

12:15 pm  
Eucharistic Minister: Howard Carney  
Lector: Howard Carney

7:00 pm  
*With Westfield Partners in Ministry*  
Acolyte: Lindsay Walsh  
Ushers: Marcia Walsh, Steve Adams

February 18, 2018  
First Sunday in Lent  
Color: Purple

Altar Guild: Bill Stroud, Tanya Kellogg  
Linens: Sally Angers  
Flower Guild: No flowers in Lent

8:00 am  
Lector: Debbie Bruno  
Psalmist: Ginny Hebert  
Ushers: Irene Ring

10:00 am  
Eucharistic Minister 1: Sue Cole  
Eucharistic Minister 2: Howard Carney  
Lector 1: Sherrie Denison  
Lector 2: Howard Carney  
Acolytes: Conner Gendron, Logan Gendron, Sadie Kocsany  
Ushers: Al Randzio, Tony Gendron  
Counters: Sue Cole, Gene Giacometti

## **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

February 25, 2018  
Second Sunday in Lent  
Color: Purple

Altar Guild: Becky Kreke, Lesley Frazar, Joann Florek  
Linens: Sally Angers  
Flower Guild: No flowers in Lent

8:00 am  
Lector: Kathy DeJean  
Psalmist: Shirley Page  
Ushers: Sarah Beard

10:00 am  
Eucharistic Minister 1: Debbie Randzio  
Eucharistic Minister 2: Robert Duval  
Lector 1: Hailey Beman  
Lector 2: Robert Duval  
Acolytes: Hailey Beman, Nancy Mueller, Lindsay Walsh  
Ushers: Tom Walsh, John Adams  
Counters: Carmel Steger, Margo Halton  
Children's Chapel: Sally Casey

March 4, 2018  
Third Sunday in Lent  
Color: Purple

Altar Guild: Becky Kreke, Lesley Frazar, Joann Florek  
Linens: Sally Angers  
Flower Guild: No flowers in Lent

8:00 am  
Lector: Rita Hannigan  
Psalmist: Irene Ring  
Ushers: Linda Zielinski, Shirley Page

10:00 am  
Eucharistic Minister 1: Candy Oyler  
Eucharistic Minister 2: Kathy DeJean  
Lector 1: Bill Hensley  
Lector 2: Kathy DeJean  
Acolytes: Conner Gendron, Logan Gendron, Jessica Isler  
Ushers: Al Randzio, Steve Adams  
Counters: Sally Angers, Chris Davis  
Children's Chapel: Nancy Webb Stroud

## **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

March 11, 2018  
Fourth Sunday in Lent  
Color: Purple

Altar Guild: Anne Viets, Becky Knotts, Irene Ring  
Linens: Debbie Randzio  
Flower Guild: No flowers in Lent

8:00 am  
Lector: Anne Viets  
Psalmist: Ginny Hebert  
Ushers: Debbie Bruno

10:00 am  
Eucharistic Minister 1: Tom Walsh  
Eucharistic Minister 2: John Adams  
Lector 1: Mary Hull  
Lector 2: Stephanie Harris  
Acolytes: Nancy Mueller, Jack Harris, Lyla Harris  
Ushers: Mark Mueller, Howard Carney  
Counters: Kathy DeJean, Anita MacDonald  
Children's Chapel: Becky Kreke

March 18, 2018  
Fifth Sunday in Lent  
Color: Purple

Altar Guild: Anne Viets, Becky Knotts, Irene Ring (Please put purple frontal away after Sunday's service.)  
Linens: Sally Angers  
Flower Guild: No flowers in Lent

8:00 am  
Lector: Debbie Bruno  
Psalmist: Shirley Page  
Ushers: Irene Ring

10:00 am  
Eucharistic Minister 1: Lois Coffey  
Eucharistic Minister 2: Debbie Randzio  
Lector 1: Anita MacDonald  
Lector 2: Debbie Randzio  
Acolytes: Conner Gendron, Logan Gendron, Jessica Isler  
Ushers: Al Randzio, Tony Gendron  
Counters: Margo Halton, Gene Giacometti  
Children's Chapel: Sally Casey

# **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

March 25, 2018

## **Palm Sunday**

Color: Lenten Array; NO Altar frontal

Altar Guild: Bill Stroud, Tanya Kellogg

Linens: Sally Angers

Flower Guild: **PALMS!** Everyone

8:00 am

Lector: Scott Bailey

Psalmist: Irene Ring

Ushers: Sarah Beard

10:00 am

Eucharistic Minister 1: Sue Cole

Eucharistic Minister 2: Howard Carney

Lector 1: Sue Cole

Lector 2: Seth Kellogg

Acolytes: Hailey Beman, Sadie Kocsany, Lindsay Walsh

Ushers: Chris Steger, Marcia Walsh

Counters: Sue Cole, Carmel Steger

Children's Chapel: Katie Bailey

**PASSION READERS:** Please see sign up sheets

## **MAUNDY THURSDAY**

March 29, 2018

Third Sunday in Lent

Color: White; NO Altar Frontal

Altar Guild: Bill Stroud, Tanya Kellogg, Irene Ring, Lesley Frazar, Howard Carney (Please Use Maundy Thursday Fair Linen)

Linens: Anne Viets

Flower Guild: Marie Cassetta (Small arrangement please)

7 pm

Eucharistic Minister 1: John Adams

Lector 1: Donna Tatlock-Calkins

Lector 2: Tanya Kellogg

Acolyte: Robert Duval

Ushers: Steve Adams

## **GOOD FRIDAY**

March 30, 2018

Color: Bare Altar

Lectors: Please see sign up sheets

# **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

## **EASTER VIGIL – SATURDAY**

March 31, 2018

Color: White

Altar Guild: Becky Kreke, Lesley Frazar, Joann Florek,  
Howard Carney  
Linens: Anne Viets  
Flower Guild: Tobi & Hailey Beman (Same flowers for  
Saturday and Sunday)

7:00 pm

Eucharistic Minister 1: Tom Walsh  
4 Lectors: please see sign up sheets  
Acolytes: Robert Duval, Lindsay Walsh  
Ushers: John Adams, Marcia Walsh

## **EASTER DAY- SUNDAY**

Sunday, April 1, 2018

Color: White

Altar Guild: Becky Kreke, Lesley Frazar, Joann Florek,  
Howard Carney  
Linens: Anne Viets  
Flower Guild: Tobi & Hailey Beman

8:00 am

Lector: Rita Hannigan  
Psalmist: Ginny Hebert  
Ushers: Linda Zielinski, Shirley Page

10:00 am

Eucharistic Minister 1: Sally Angers  
Eucharistic Minister 2: Kathy DeJean  
Lector 1: Mary Hull  
Lector 2: Hailey Beman,  
Acolytes: Hailey Beman, Jack Harris, Lyla Harris,  
Nancy Mueller  
Ushers: Mark Mueller, Howard Carney, Dotti Noe  
Counters: Sally Angers, Margo Halton, Kathy DeJean



## **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

April 8, 2018  
Second Sunday of Easter  
Color: White

Altar Guild: Anne Viets, Becky Knotts, Irene Ring  
Linens: Anne Viets  
Flower Guild: Lori Isler

8:00 am  
Lector: Anne Viets  
Psalmist: Shirley Page  
Ushers: Shirley Page and Linda Zielinski

10:00 am  
Eucharistic Minister 1: Robert Duval  
Eucharistic Minister 2: Candy Oyler  
Lector 1: Karen Newman  
Lector 2: Candy Oyler  
Acolytes: Hailey Beman, Conner Gendron, Logan Gendron  
Ushers: Tony Gendron, Chris Steger  
Counters: Kathy DeJean, Chris Davis  
Children's Chapel: Nancy Webb Stroud

April 15, 2018  
Third Sunday of Easter  
Color: White

Altar Guild: Anne Viets, Becky Knotts, Irene Ring  
Linens: Dianne Legalos  
Flower Guild: Helen Mahler

8:00 am  
Lector: Debbie Bruno  
Psalmist: Irene Ring  
Ushers: Irene Ring

10:00 am  
Eucharistic Minister 1: Howard Carney  
Eucharistic Minister 2: Lois Coffey  
Lector 1: Rennata Tropeano  
Lector 2: Suzanna Adams  
Acolytes: Robert Duval, Jessica Isler, Sadie Kocsany  
Ushers: Marcia Walsh, John Adams  
Counters: Margo Halton, Carmel Steger

## **Rota of Lay Ministries**

**February 4, 2018 – April 29, 2018**

April 22, 2018  
Fourth Sunday of Easter  
Color: White

Altar Guild: Linda Zielinski, Howard Carney  
Linens: Dianne Legalos  
Flower Guild: Donna Tatlock-Calkins

8:00 am  
Lector: Kathy DeJean  
Psalmist: Ginny Hebert  
Ushers: Sarah Beard

10:00 am  
Eucharistic Minister 1: John Adams  
Eucharistic Minister 2: Sue Cole  
Lector 1: Lois Coffey  
Lector 2: Sue Cole  
Acolytes: Jessica Isler, Nancy Mueller, Lindsay Walsh  
Ushers: Tom Walsh, Mark Mueller  
Counters: Sue Cole, Gene Giacometti  
Children's Chapel: Sally Casey

April 29, 2018  
Fifth Sunday of Easter  
Color: White

Altar Guild: Linda Zielinski, Howard Carney  
Linens: Dianne Legalos  
Flower Guild: Jane Wensley

8:00 am  
Lector: Scott Bailey  
Psalmist: Shirley Page  
Ushers: Anne Viets

10:00 am  
Eucharistic Minister 1: Sally Angers  
Eucharistic Minister 2: Tom Walsh  
Lector 1: Lyn Casey  
Lector 2: Donna Tatlock-Calkins  
Acolytes: Jack Harris, Lyla Harris, Sadie Kocsany  
Ushers: Howard Carney, Chris Steger  
Counters: Sally Angers, Margo Halton  
Children's Chapel: Becky Kreke